

Powys County Council

Capital Budget Virement Application Form

To	Deputy Head of Financial Services	
From	Sam Cozens	Project Manager
	James Griffiths	Budget Holder
	Clint Middleton	Service, Head of Service
Date	27/06/2019	

Details of Virement

Please refer to notes to ensure all the relevant details are included.

This capital investment is required to continue the rollout of the SharePoint Project. The Project has another 6 months to run with investment required to ensure the supplier can deliver the requirements to the agreed scope.

One of the main sections of the Project which requires the investment is the migration of HR personnel files and data into SharePoint.

This funding will also be used for the 2nd part of the Shared drives migration for the One Drive project which replaces our z drive function.

New Scheme Name	
Job Code	

Budget Increases

Scheme Name	SharePoint Project
Job Code	962001 EX000003 CS000004

	Total Cost £	Prior Years £	2019-20 £	2020-21 £	2021-22 £	Future Years £
Existing Budget	-		-			
Revised Budget	100,000		100,000			
Increase Required	100,000		100,000			

Financing

Scheme Name	SharePoint Reserve
Job Code	BS0001 UR001500 SPOINT BSRs1044

Existing Budget	100,000		100,000			
Revised Budget	-		-			
Decrease Required	100,000		100,000			

Additional/New Resources

Capital Receipts						
Grant						
Supported Borrowing						
Revenue/Reserves			100,000			
Total			100,000			

NOTE: Total financing must match increase required above.

Other Financial Implications (future years' capital/ revenue – Do not leave blank)

This virement is for Project Capital money, there is no additional revenue implications as costs for SharePoint are covered by the Microsoft Enterprise Agreement under a 3-year contract.

Any additional SharePoint investment will have to go through a formal process of submitting a Concept paper and Business Case to ICT Governance which will make an informed decision on whether the appropriate budget is in place for the new project, *and the appropriate Capital bid process.*

Approvals

Signatures

Required in all cases	Head of Service		Date	04/07/19
Please print the name of the above				
Required in all cases	Section 151 Officer		Date	
Please print the name of the above				
£25,001 to £100,000	Portfolio Cabinet Member		Date	18/07/19
Please print the name of the above		JAMES EVANS		
£100,001 - £500,000	Cabinet Minute Ref.		Date	
Over £500,000	County Council Minute Ref.		Date	

